

West Berkshire Council Forward Plan 7 December 2021 - 31 March 2022

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Reference	Item	Purpose	Decision Body	Month/Year	Executive	ID	Date Report Published	Council	Governance and Ethics Committee	OSMC/HSC	Other	Officer and Contact No	Directorate	Lead Member	Consultee(s)	Part II	Call In
EX4014	Revenue Financial Performance Report - Q2 of 2021/22	To inform Members of the latest financial performance of the Council.	EX	December 2021	16/12/21 EX		08/12/2021					Melanie Ellis	Resources	Finance and Economic Development			
EX4015	Capital Financial Performance Report - Q2 of 2021/22	To present the Q2 capital financial performance for Members to note.	EX	December 2021	16/12/21 EX		08/12/2021					Shannon Coleman-Slaughter	Resources	Finance and Economic Development			
EX4001	Key Accountable Performance 2021/22: Quarter Two	To report Q2 outturns for the Key Accountable Measures which monitor performance against the 2021/22 Council Performance Framework. To provide assurance that the objectives set out in the Council Strategy and other areas of significant activity are being managed effectively. To present, by exception, those measures that are predicted to be 'amber' or 'red' and provide information on any remedial action taken and the impact of that action. To recommend changes to measures/targets as requested by services.	EX	December 2021	16/12/21 EX		08/12/2021			25/01/2022		Catalin Bogos	Resources	Internal Governance, Leisure and Culture		No	
EX4149	Development of Newbury Sport Hub	Award of contract to Build 3G Artificial Grass Pitch, Clubhouse, Spectator Stand and Car Park (Sports Hub) at Newbury Rugby Club.	EX	December 2021	16/12/21 EX							Paul Martindill/Matt Pearce	Resources	Internal Governance, Leisure and Culture		No	No
HWBB	Berkshire West Health and Wellbeing Strategy	For information.	HWBB	December 2021							09/12/2021	Sarah Rayfield	People	Health and Wellbeing			
ID4082	West Berkshire Council Forward Plan 2 February 2022 - 31 May 2022	To agree the Forward Plan for the next four months.	ID	December 2021		30/12/2021	20/12/2021					Stephen Chard	Resources	Leader, District Strategy and Communications		No	No
JPPC4136	Updated Control Strategy	To consider the updated strategy.	JPPC	December 2021							13/12/2021 JPPC	Sean Murphy	Place	Housing, Strategic Partnerships and Transformation			
JPPC4063	Noise Policy - Annual Review	To note any changes to the Policy.	JPPC	December 2021			03/12/2021				13/12/2021 JPPC	Anna Smy	Place	Housing, Strategic Partnerships and Transformation			
JPPC4139	Training and Development Plan	To agree the plan for the forthcoming year.	JPPC	December 2021			03/12/2021				13/12/2021 JPPC	Toby Green	Place	Internal Governance, Leisure and Culture			
JPPC4070	Public Protection Partnership Q2 2021/22 Performance Report	To consider the Quarter 2 Performance Report.	JPPC	December 2021							13/12/2021 JPPC	Sean Murphy/Moira Fraser/Anna Smy	Place	Internal Governance, Leisure and Culture			
JPPC4071	RIPA Policy	To agree a policy following on from the recent audit of these processes.	JPPC	December 2021							13/12/2021 JPPC	Sean Murphy	Place	Internal Governance, Leisure and Culture			
JPPC4072	CCTV Policy	To agree a policy.	JPPC	December 2021							13/12/2021 JPPC	Sean Murphy	Place	Internal Governance, Leisure and Culture			
OSMC/HSC	Communications and Engagement Strategy - Operational Review	To review progress in implementing the Communications and Engagement Strategy.	OSMC/HSC	December 2021			02/12/2021			14/12/2021		Andy Sharp / Gabrielle Mancini	People / Resources	Leader, District Strategy and Communications		No	No
OSMC/HSC	Leisure Strategy	To report the findings of the Scrutiny Review into the draft Leisure Strategy.	OSMC/HSC	December 2021			02/12/2021			14/12/2021		Paul Anstey	Resources	Internal Governance, Leisure and Culture		No	No
OSMC/HSC	Effective employee appraisal and the management training and development programme	To review the Council's current employee appraisal system and management training and development program.	OSMC/HSC	December 2021			02/12/2021			14/12/2021		Sarah Clarke	Resources	Internal Governance, Leisure and Culture		No	Yes
OSMC/HSC	Kennet and Avon Towpath / Thames Path	To consider how West Berkshire Council can work with the Canal and River Trust, Sustrans Environment Agency and other partners to repair / enhance the Kennet and Avon Canal Towpath and Thames Path.	OSMC/HSC	December 2021			02/12/2021			14/12/2021		Paul Hendry	Place	Transport and Planning		No	Yes
C4147	External audit appointment process – 2023/24 – 2028/29	To approve the process for appointing external auditors to the Council from 2023-29.	C	December 2021				02/12/21 C	15/11/21 GE			Shannon Coleman-Slaughter	Resources	Internal Governance, Leisure and Culture		No	No
EX4157	4 The Sector, Newbury Business Park (Paragraph 3 – information relating to financial/business affairs of particular person)	To obtain approval for a proposed letting of the remaining parts of the building.	EX	December 2021	16/12/21 EX		08/12/2021					Ann McManners	Resources	Finance and Economic Development		Yes	No

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EX4158	Staffing costs associated with reorganisation of the Public Protection Partnership (Paragraph 1 - information relating to an individual) (Paragraph 2 - information identifying an individual)	To seek approval from the Executive to make any redundancy payments set out in this exempt report associated with the reorganisation of the Public Protection Service as a result of Wokingham Borough Council withdrawing from the Partnership.	EX	December 2021	16/12/21 EX		08/12/2021				Paul Anstey	Place	Housing, Strategic Partnerships and Transformation		Yes	No
GE3891	Annual Audit Letter	To present the Annual Audit Letter.	GE	January 2022			07/01/2022			17/01/22 GE	Joseph Holmes	Resources	Internal Governance, Leisure and Culture		No	Yes
GE4023	Strategic Risk Register Update Q2 2021/22	To provide an update on the Strategic Risk Register as at Q2 of 2021/22.	GE	January 2022			07/01/2022			17/01/22 GE	Catalin Bogos	Resources	Internal Governance, Leisure and Culture			
GE4092	Internal Audit Interim Report 2021/22 Q2	To update the Committee on the outcome of Internal Audit work.	GE	January 2022			07/01/2022			17/01/22 GE	Julie Gillhespey	Resources	Internal Governance, Leisure and Culture			
GE4123	Treasury Management - Mid Year Report		GE	January 2022			07/01/2022			17/01/22 GE	Shannon Coleman-Slaughter	Resources	Finance and Economic Development			No
LC4046	Fees for Taxi and Private Hire Vehicles	To consider any issues arising from the consultation and their impact on the proposed fees which will be recommended to full Council for approval.	LC	January 2022			21/01/2022			31/01/22 LC	Julia O'Brien	Place	Housing, Strategic Partnerships and Transformation			
LC4047	Fees for Private Hire Operators	To consider any issues arising from the consultation and their impact on the proposed fees which will be recommended to full Council for approval.	LC	January 2022			21/01/2022			31/01/22 LC	Julia O'Brien	Place	Housing, Strategic Partnerships and Transformation			
OSMC/HSC	London Road Development Options - Call-in	To review Executive decision EX3978.	OSMC/HSC	January 2022					26/01/2021		Joseph Holmes	Place	Planning and Housing		No	Yes
OSMC/HSC	London Road Industrial Estate Task Group Report - Feedback from Executive	To provide feedback from Executive on the findings of the scrutiny review into the London Road Industrial Estate development.	OSMC/HSC	January 2022					26/01/2021		Sarah Clarke	Resource	Internal Governance, Leisure and Culture		No	Yes
EX4016	Revenue Financial Performance Report - Q3 of 2021/22	To inform Members of the latest financial performance of the Council.	EX	February 2022	10/02/22 EX		02/02/2022				Melanie Ellis	Resources	Finance and Economic Development			
EX4143	West Berkshire Domestic Abuse Strategy 2021 - 2023	For Executive to approve our new DA Safe Accommodation Strategy which has been produced specifically to meet Part 4 of the Domestic Abuse Act 2021 and will coincide with our existing DA Strategy 2020-23 until combined at a later date.	EX	February 2022	10/02/22 EX						Jade Wilder	People	Health and Wellbeing		No	No
EX4142	Local Flood Risk Management Strategy 2021-2026	To approve the West Berkshire Local Flood Risk Management Strategy 2020-25	EX	February 2022	10/02/22 EX						Stuart Clark	Resources	Planning and Transport		No	Yes
ID4083	West Berkshire Council Forward Plan 15 March 2022	To agree the Forward Plan for the next four months.	ID	February 2022		10/02/2022	02/02/2022				Stephen Chard	Resources	Leader, District Strategy and Communications		No	No
PC4050	Update on Recruitment Projects	To consider a sample of current recruitment activity in order to analyse where employees are being recruited to on the banding within pay scales. This information had been requested by the Personnel Committee.	PC	February 2022						11/02/22 PC	Abi Witting	Resources	Internal Governance, Leisure and Culture			
C4021	Statutory Pay Policy 2022	To seek Council's approval of the Statutory Pay Policy Statement for publication from 1st April 2022.	C	March 2022			03/02/2022	03/03/22 C		11/02/22 PC	Rebecca Bird	Resources	Internal Governance, Leisure and Culture			
C4124	Investment and Borrowing Strategy 2022/23		C	March 2022	10/02/22 EX			03/03/22 C		27/01/22 BB	Melanie Ellis	Resources	Finance and Economic Development			No
C4125	MTFS 2022/23 to 2025/26		C	March 2022	10/02/22 EX			03/03/22 C		27/01/22 BB	Melanie Ellis	Resources	Finance and Economic Development			No
C4126	Capital Strategy and Programme 2022/23 to		C	March 2022	10/02/22 EX			03/03/22 C		27/01/22 BB	Melanie Ellis	Resources	Finance and Economic Development			No
C4127	Revenue Budget 2022/23		C	March 2022	10/02/22 EX			03/03/22 C		27/01/22 BB	Melanie Ellis	Resources	Finance and Economic Development			No
EX3888	Leisure Strategy	To adopt the Council's Leisure Strategy post the consultation exercise.	EX	March 2022	24/03/22 EX		06/10/2021				Paul Martindill/Jim Sweeting	Place	Internal Governance, Leisure and Culture		No	Yes
EX4017	Capital Financial Performance Report - Q3 of	To present the Q3 capital financial performance for Members to note.	EX	March 2022	24/03/22 EX		16/03/2022				Shannon Coleman-Slaughter	Resources	Finance and Economic Development			

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EX4002	Key Accountable Performance 2021/22: Quarter Three	To report Q3 outturns for the Key Accountable Measures which monitor performance against the 2021/22 Council Performance Framework. To provide assurance that the objectives set out in the Council Strategy and other areas of significant activity are being managed effectively. To present, by exception, those measures that are predicted to be 'amber' or 'red' and provide information on any remedial action taken and the impact of that action. To recommend changes to measures/targets as requested by services.	EX	March 2022	24/03/22 EX		16/03/2022			22/03/2022		Catalin Bogos	Resources	Internal Governance, Leisure and Culture		No	
EX4120	Cultural Heritage Strategy – Action Plan		EX	March 2022	24/03/22 EX							Paul James	Resources	Internal Governance, Leisure and Culture		No	
ID4084	West Berkshire Council Forward Plan 21 April 2022 -	To agree the Forward Plan for the next four months.	ID	March 2022			17/03/2022	09/03/2022				Stephen Chard	Resources	Leader, District Strategy and Communications		No	No
JPPC4131	Review of the Contaminated Land Strategies	To consider and where appropriate update three Contaminated Land Strategies for all three authorities.	JPPC	March 2022				03/12/2021			14/03/2022 JPPC	Susanne McLaughlin	Place	Planning and Transport			
JPPC4073	Public Protection Partnership Q3 2021/22 Performance	Public Protection Partnership Q3 2021/22 Performance Report.	JPPC	March 2022							14/03/2022 JPPC						
OSMC/HSC	Thames Water Activities	To review Thames Water's investment priorities within West Berkshire for the next five year period.	OSMC/HSC	March 2022						22/03/2022		Stuart Clark	Place	Environment & Waste			
OSMC/HSC	Economic Development Strategy - Operational Review	To review progress in implementing the Economic Development Strategy.	OSMC/HSC	March 2022						22/03/2022		Katharine Makant	Place	Finance and Economic Development/Planning and Transport			