

West Berkshire Council Forward Plan 9 November 2021 - 28 November 2022

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Reference	Item	Purpose	Decision Body	Month/Year	Executive	ID	Date Report Published	Council	Governance and Ethics Committee	OSMC/HSC	Other	Officer and Contact No	Directorate	Lead Member	Consultee(s)	Part II	Call In
EX4048	Highway Asset Management Plan Refresh	To approve the adoption of an updated Highways Asset Management Plan taking on board the latest national guidance and best practice.	EX	November 2021	TBC		24/08/2021					Andrew Reynolds	Place	Planning and Transport		No	Yes
EX4112	Drug and Alcohol Behaviour Change Service Contract Award	To award the contract.	EX	November 2021	18/11/21 EX		10/11/2021					Zoe Campbell	Resources	Health and Wellbeing		No	No
EX4121	Environment Strategy Progress Report	To present the first annual progress report for the delivery of the Environment Strategy.	EX	November 2021	18/11/21 EX							Jenny Graham	Place	Environment and Waste		No	No
EX4140	Hackney Carriage Tariffs	To agree a revised hackney carriage fare scale following the statutory consultation if any objections are received and are not withdrawn.	EX	November 2021	18/11/21 EX							Maira Fraser	Place	Housing, Strategic Partnerships and Transformation		No	No
EX4155	Leisure contract - approval of procurement strategy	To approve procurement strategy for the Leisure contract	EX	November 2021	18/11/21 EX							Paul Martindill	People	Internal Governance, Leisure and Culture			Yes
GE4116	Update Report – Review of the Effectiveness of the Governance and Ethics Committee	To update G&E Committee on progress made on the outstanding recommendations from the Internal Audit review of The Effectiveness of the Governance and Ethics Committee.	GE	November 2021					15/11/21 GE			Shiraz Sheikh	Resources	Internal Governance, Leisure and Culture		No	Yes
ID4081	West Berkshire Council Forward Plan 30 December 2021 - 30 April 2022	To agree the Forward Plan for the next four months.	ID	November 2021		25/11/2021	17/11/2021					Stephen Chard	Resources	Leader, District Strategy and Communications		No	No
ID4129	S106 Contributions policy	To adopt the new S106 Contributions policy.	ID	November 2021		29/11/2021	30/11/2021					Janet Weekes	Place	Planning and Transport		No	No
LC4042	Hackney Carriage and Private Hire Vehicle Driver and Operator Policy	To agree the policy post consultation.	LC	November 2021			20/01/2022				31/01/22 LC	Sean Murphy	Place	Planning and Transport			
PC4051	Results of the Employee Attitude Survey	To consider the results of the EAS including benchmarking data and comparisons with previous surveys.	PC	November 2021							12/11/21 PC	Abi Witting/Rebecca Bird	Resources	Internal Governance, Leisure and Culture			
PC4050	Recruitment and Pay Scales	To consider a sample of current recruitment activity in order to analyse where employees are being recruited to on the banding within pay scales. This information had been requested by the Personnel Committee.	PC	November 2021			08/07/2021				12/11/21 PC	Abi Witting	Resources	Internal Governance, Leisure and Culture			
EX4153	Social Value Policy	Executive to approve adoption of Social Value Policy.	EX	November 2021	18/11/21 EX							Karen Felgate	Resources	Finance and Economic Development		No	Yes
OSMC/HSC	Protocol between Health Scrutiny Committee and Health Care Provider Commissioners	To agree a protocol to establish agreed working principles governing the relationship between the scrutiny body and providers.commissioners of services that improve the health and well being of residents of West Berkshire.	OSMC/HSC	November 2021						10/11/21 HSC		Gordon Oliver	Resources	Internal Governance, Leisure and Culture		No	No
OSMC/HSC	Methodology for assessing substantial variations in service	To agree a methodology for assessing whether variations in services proposed by health providers are deemed to be 'substantial' and subject to health scrutiny.	OSMC/HSC	November 2021						10/11/21 HSC		Gordon Oliver	Resources	Internal Governance, Leisure and Culture		No	No
OSMC/HSC	Methodology for determining topic for health scrutiny	To agree a framework to help Members of the Health Scrutiny Committee determine which topics to select and which to reject.	OSMC/HSC	November 2021						10/11/21 HSC		Gordon Oliver	Resources	Internal Governance, Leisure and Culture		No	No
C4151	First Homes Affordable Housing	To get a Council Position on First Homes Affordable Housing following changes in National Policy	C	November 2021				02/12/2021 C				Janet Weekes/Bryan Lytle	Place	Planning and Transport		No	No
C4045	Statement of Gambling Principles	To review the statement of Gambling Principles by January 2022 when the current document is due for renewal.	C	December 2021			29/10/2021	02/12/21 C			08/11/21 LC	Sean Murphy	Place	Planning and Transport			
EX4146	Electric Vehicle Charging Points - Charging structure	To determine the charges to be set for members of the public using the electric vehicle charging points installed in Council Car Parks across West Berkshire	C	December 2021				2/12/2021 C				Adrian Slaughter	Place	Planning and Transport		No	Yes
C4154	2022/23 West Berkshire Council Timetable of Public Meetings	To recommend a timetable of public meetings for the 2022/23 Municipal Year.	C	December 2021			24/11/2021	02/12/21 C				Stephen Chard	Resources	Internal Governance, Leisure and Culture		No	No
C4156	Compton Neighbourhood Development Plan (NDP)	To consider progressing the Compton NDP to referendum	C	December 2021				02/12/21 C				Umrah Mahadik	Place	Planning and Transport		No	No
EX4014	Revenue Financial Performance Report - Q2 of 2021/22	To inform Members of the latest financial performance of the Council.	EX	December 2021	16/12/21 EX		08/12/2021					Melanie Ellis	Resources	Finance and Economic Development			
EX4015	Capital Financial Performance Report - Q2 of 2021/22	To present the Q2 capital financial performance for Members to note.	EX	December 2021	16/12/21 EX		08/12/2021					Shannon Coleman-Slaughter	Resources	Finance and Economic Development			
EX4001	Key Accountable Performance 2021/22: Quarter Two	To report Q2 outturns for the Key Accountable Measures which monitor performance against the 2021/22 Council Performance Framework. To provide assurance that the objectives set out in the Council Strategy and other areas of significant activity are being managed effectively. To present, by exception, those measures that are predicted to be 'amber' or 'red' and provide information on any remedial action taken and the impact of that action. To recommend changes to measures/targets as requested by services.	EX	December 2021	16/12/21 EX		08/12/2021			25/01/2022		Catalin Bogos	Resources	Internal Governance, Leisure and Culture		No	

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EX4142	Local Flood Risk Management Strategy 2021-2026	To approve the West Berkshire Local Flood Risk Management Strategy 2020-25	EX	December 2021	16/12/21 EX						Stuart Clark	Place	Planning and Transport		No	Yes
EX4149	Development of Newbury Sport Hub	Award of contract to Build 3G Artificial Grass Pitch, Clubhouse, Spectator Stand and Car Park (Sports Hub) at Newbury Rugby Club.	EX	December 2021	16/12/21 EX						Paul Martindill/Matt Pearce	Resources	Internal Governance, Leisure and Culture		No	No
ID4082	West Berkshire Council Forward Plan 2 February 2022 - 31 May 2022	To agree the Forward Plan for the next four months.	ID	December 2021		30/12/2021	20/12/2021				Stephen Chard	Resources	Leader, District Strategy and Communications		No	No
JPPC4063	Noise Policy - Annual Review	To note any changes to the Policy.	JPPC	December 2021			03/12/2021			13/12/2021 JPPC	Anna Smy	People	Housing, Strategic Partnerships and Transformation			
JPPC4139	Training and Development Plan	To agree the plan for the forthcoming year.	JPPC	December 2021			03/12/2021			13/12/2021 JPPC	Toby Green	People	Internal Governance, Leisure and Culture			
JPPC4063	Noise Policy - Annual Review	To note any changes to the Policy.	JPPC	December 2021			03/12/2021			13/12/2021 JPPC	Anna Smy	People	Internal Governance, Leisure and Culture			
JPPC4131	Review of the Contaminated Land Strategies	To consider and where appropriate update the Contaminated Land Strategies for all three	JPPC	December 2021			03/12/2021			13/12/2021 JPPC	Susanne McLaughlin	People	Internal Governance, Leisure and Culture			
JPPC4070	Public Protection Partnership Q2 2021/22 Performance Report	To consider the Quarter 2 Performance Report.	JPPC	December 2021						13/12/2021 JPPC	Sean Murphy/Moira Fraser/Anna Smy	People	Internal Governance, Leisure and Culture			
JPPC4071	RIPA Policy	To agree a policy following on from the recent audit of these processes.	JPPC	December 2021						13/12/2021 JPPC	Sean Murphy	People	Internal Governance, Leisure and Culture			
JPPC4072	CCTV Policy	To agree a policy.	JPPC	December 2021						13/12/2021 JPPC	Sean Murphy	People	Internal Governance, Leisure and Culture			
OSMC/HSC	Communications and Engagement Strategy - Operational Review	To review progress in implementing the Communications and Engagement Strategy.	OSMC/HSC	December 2021			02/12/2021			14/12/2021	Andy Sharp / Gabrielle Mancini	People / Resources	Leader, District Strategy and Communications		No	No
OSMC/HSC	Leisure Strategy	To report the findings of the Scrutiny Review into the draft Leisure Strategy.	OSMC/HSC	December 2021			02/12/2021			14/12/2021	Paul Anstey	Resources	Internal Governance, Leisure and Culture		No	No
OSMC/HSC	Effective employee appraisal and the management training and development programme	To review the Council's current employee appraisal system and management training and development program.	OSMC/HSC	December 2021			02/12/2021			14/12/2021	Sarah Clarke	Resources	Internal Governance, Leisure and Culture		No	Yes
OSMC/HSC	Kennet and Avon Towpath / Thames Path	To consider how West Berkshire Council can work with the Canal and River Trust, Sustrans Environment Agency and other partners to repair / enhance the Kennet and Avon Canal Towpath and Thames Path.	OSMC/HSC	December 2021			02/12/2021			14/12/2021	Paul Hendry	Place	Transport and Planning		No	Yes
C4147	External audit appointment process – 2023/24 – 2028/29	To approve the process for appointing external auditors to the Council from 2023-29	C	December 2021			02/12/2021 C	15/11/21 GE			Shannon Coleman-Slaughter	Resources	Internal Governance, Leisure and Culture		No	No
GE3891	Annual Audit Letter	To present the Annual Audit Letter.	GE	January 2022			07/01/2022	17/01/22 GE			Joseph Holmes	Resources	Internal Governance, Leisure and Culture		No	Yes
GE4023	Strategic Risk Register Update Q2 2021/22	To provide an update on the Strategic Risk Register as at Q2 of 2021/22.	GE	January 2022			07/01/2022	17/01/22 GE			Catalin Bogos	Resources	Internal Governance, Leisure and Culture			
GE4092	Internal Audit Interim Report 2021/22 Q2	To update the Committee on the outcome of Internal Audit work.	GE	January 2022			07/01/2022	17/01/22 GE			Julie Gillhespey	Resources	Internal Governance, Leisure and Culture			
GE4123	Treasury Management - Mid Year Report		GE	January 2022			07/01/2022	17/01/22 GE			Shannon Coleman-Slaughter	Resources	Finance and Economic Development			No
LC4046	Fees for Taxi and Private Hire Vehicles	To consider any issues arising from the consultation and their impact on the proposed fees which will be recommended to full Council for approval.	LC	January 2022			21/01/2022			31/01/22 LC	Julia O'Brien	Place	Housing, Strategic Partnerships and Transformation			
LC4047	Fees for Private Hire Operators	To consider any issues arising from the consultation and their impact on the proposed fees which will be recommended to full Council for approval.	LC	January 2022			21/01/2022			31/01/22 LC	Julia O'Brien	Place	Housing, Strategic Partnerships and Transformation			
OSMC/HSC	London Road Development Options - Call-in	To review Executive decision EX3978.	OSMC/HSC	January 2022						26/01/2021	Joseph Holmes	Place	Planning and Housing		No	Yes
OSMC/HSC	London Road Industrial Estate Task Group Report - Feedback from Executive	To provide feedback from Executive on the findings of the scrutiny review into the London Road Industrial Estate development.	OSMC/HSC	January 2022						26/01/2021	Sarah Clarke	Resource	Internal Governance, Leisure and Culture		No	Yes
EX4016	Revenue Financial Performance Report - Q3 of 2021/22	To inform Members of the latest financial performance of the Council.	EX	February 2022	10/02/22 EX		02/02/2022				Melanie Ellis	Resources	Finance and Economic Development			
EX4143	West Berkshire Domestic Abuse Strategy 2021-2023	For Executive to approve our new DA Safe Accommodation Strategy which has been produced specifically to meet Part 4 of the Domestic Abuse Act 2021 and will coincide with our existing DA Strategy 2020-23 until combined at a later date	EX	February 2022	10/02/22 EX						Jade Wilder	People	Health and Wellbeing		No	No
ID4083	West Berkshire Council Forward Plan 15 March 2022 - 30 June 2022	To agree the Forward Plan for the next four months.	ID	February 2022		10/02/2022	02/02/2022				Stephen Chard	Resources	Leader, District Strategy and Communications		No	No