

**WEST BERKSHIRE COUNCIL VALIDATION CHECKSHEET  
(TO BE SUBMITTED WITH APPLICATION)**

**FULL APPLICATION AND LISTED BUILDING CONSENT**

Site Address

Application Form				
Ownership Certificate A,B,C or D				
Agricultural Certificate				
Location Plan				
Block plan				
Existing and proposed elevations				
Existing and proposed floor plans				
Existing and proposed site sections and finished floor and site levels				
Plans showing all new doors, windows, shop-fronts, panelling, fireplaces, plaster moulding, etc				
Roof plans				
Fee				
Design and Access Statement				

The following <b>may</b> be required (dependent on the application)	YES	Reason if not enclosed
Affordable housing statement		
Air quality assessment		
Biodiversity survey and report		
Daylight/Sunlight assessment		
Economic statement		
Environmental statement		
Town Centre Uses – Evidence to accompany applications		
Flood risk assessment		

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Foul sewage and utilities assessment		
Heritage Statement (including Historical, archaeological features and Scheduled Ancient Monuments)		
The following <b>may</b> be required (dependent on the application)	YES	Reason if not enclosed
Land Contamination assessment		
Landfill statement		
Landscaping details		
Lighting assessment		
Noise impact assessment		
Open Space assessment		
Parking Provision		
Photographs/Photomontages		
Planning obligations – Draft Head(s) of Terms		
Planning Statement		
Site Waste Management Plan		
Statement of Community Involvement		
Structural Survey		
Telecommunication Development – supplementary information		
Transport assessment		
Travel Plan		
Tree survey/Arboricultural implications		
Ventilation/Extraction statement		

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