

Household Waste Recycling Centre (HWRC) Permits

Terms and Conditions relating to the issue and use of HWRC Permits

1. The permit remains the property of West Berkshire District Council (“the Council”). The permit is not transferrable. The Council reserves the right to withdraw the permit. You must notify us if you change address and return the permit to us. If you move within the West Berkshire area a new permit will be issued upon application.
2. The vehicle must comply with the site restrictions stated within the Household Waste Recycling Centre User Guide (‘HWRC User Guide’). Commercial type vehicles will only be allowed into site if displaying the correct permit – see the HWRC User Guide for more details.
3. Permits will only be issued to households within West Berkshire for residents to dispose of their own household waste. No commercial, industrial or building waste is allowed to be deposited at the HWRCs – see the HWRC User Guide for more details.
4. A household may only hold one permit at a time and this can be used within any of the accepted vehicle types (commercial type vehicle exclusions apply) – see the HWRC User Guide for more details.
5. The permit must be clearly displayed in your vehicle whenever you use a HWRC.
6. The permit must not be copied, changed or defaced in any manner.
7. The permit may only be used by residents within the household that it is registered to. Permits may not be given or loaned to residents from neighbouring authorities. If it is, the waste will not be allowed to be deposited at the HWRC, the permit will become invalid and the person disposing of the waste may become liable for any cost incurred in relation to the disposal of this waste.
8. If the permit is lost/ stolen/ damaged the Council may issue a replacement following an application from the resident and payment of a £5.00 administration cost.
9. A permit allows permission to enter the Council’s Household Waste Recycling Centres only; it is not a permit to deposit any type or quantity of waste which will be subject to the rules stated in the HWRC User Guide.
10. Depending on the frequency of visits and/or the nature of the waste you may be asked to complete a Household Waste Declaration Form to confirm that the waste is your own household waste and is not being disposed of for profit.

11. Waste will be checked upon arrival and the site attendants have the right to turn away anyone suspected of bringing commercial, industrial or building waste to site - see the HWRC User Guide for more details.
12. The HWRC site rules must be adhered to at all times, failure to do so may result in the withdrawal of the permit issued to you – see the HWRC User Guide for more details.
13. The Council reserves the right to withdraw individual permits in cases of misuse and abuse by the holder. The Council will notify you of its decision in writing to the registered address. The permit must then be returned to the Council within 48 hours.
14. The Council reserves the right to amend the operation of the HWRC Permit Scheme, including these terms and conditions at any time.